

ARTICLE 37-01

GENERAL ADMINISTRATION

Chapter
37-01-01 Organization of Department of Transportation

CHAPTER 37-01-01 ORGANIZATION OF DEPARTMENT OF TRANSPORTATION

Section
37-01-01-01 Organization and Functions of Department of Transportation

37-01-01-01. Organization and functions of department of transportation.

1. **Organization of the department.**
 - a. **History.** The state highway department was created, in its organizational concept, by chapter 159 of the 1927 Session Laws. Extensive changes in duties and responsibilities were made by the enactment of chapter 177 of the 1953 Session Laws and various amendments made thereafter.
 - b. **Department of transportation responsibilities.** The general responsibilities of the department of transportation are predicated upon North Dakota Century Code titles 24 and 39, title 23 of the United States Code, and title 23 of the Code of Federal Regulations. Under North Dakota Century Code title 24, the department of transportation is responsible for the planning, construction, maintenance, and protection of the state highway system. Additional responsibilities are found under various chapters of North Dakota Century Code title 39 and relate to the supervision of the driver's licensing process in the state and regulation of the use of the state highway system by recreational vehicles, the regulation of outdoor advertising adjacent to state highways, and the prescribing of uniform standards for traffic signs.
 - c. **Divisions.** The department transportation consists of thirteen divisions and eight district offices. The divisions are all located in the state highway building, 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700. The divisions administering rules and regulations promulgated pursuant to North Dakota Century Code chapter 28-32 are:

| <u>Division</u> | <u>Division Head</u> |
|----------------------|-------------------------|
| Drivers License | Mylo Mehlhoff, Director |
| Engineering Services | W. P. Wolf, Director |

- d. **District offices.** The district offices are located at:

| <u>Location</u> | <u>District Engineer</u> | <u>Address</u> |
|-----------------|--------------------------|-----------------------------|
| Bismarck | Don Valent | 218 Airport Road |
| Valley City | Robert Werkhoven | 1524 8th Avenue SW |
| Devils Lake | Clay F. Sorneson | P.O. Box 817 |
| Minot | Charles Graetz | Highway 2 52 Bypass East |
| Dickinson | Richard Benz | 1700 3rd Avenue West |
| Grand Forks | Willis E. Botnen | 2511 Northwest Street |
| Williston | Walter A. Peterson | U.S. Hwy 2 6th Ave West |
| Fargo | C. M. Kahl | 503 38th Street South |

- e. **Director, Marshall W. Moore.** The director is appointed by and serves at the pleasure of the governor and is charged with the responsibility of managing the department of transportation and administering its various programs.
- f. **Chief engineer, Ray Zink.** The chief engineer is a civil engineer experienced in highway and bridge construction as well as highway maintenance. The chief engineer is appointed by the director of the department of transportation.
- g. **Management director, Eugene P. Boyle.** The management director is responsible to the director for the overall administrative management of the department of transportation.

2. **Functions of department divisions administering rules and regulations under North Dakota Century Code chapter 28-32.**

- a. **Drivers license division.** The drivers license division is charged with the responsibility of issuing, canceling, revoking, and suspending drivers' licenses and permits. This division also administers the financial responsibility laws and maintains the various driving records and accident reports.
- b. **Engineering services division.** One of the principal functions of the engineering services division is the acquisition of right of way for state highway purposes. The division's basic responsibility is to maintain adequate records of all property holdings, handle all rental and leasing functions, take an active part in highway location, and negotiate for and secure all necessary lands for right of way and department operations. The engineering services division is also responsible for the administration of controlling the location and establishment of junkyards as provided for by North Dakota Century Code chapter 24-16 and for the administration of the laws regulating outdoor advertising adjacent to a state highway system, and the relocation assistance to landowners or tenants displaced by highway programs. This division is responsible for

administering and developing a uniform system of traffic-control signs and devices.

3. **Inquiries.** General inquiries regarding the department may be addressed to:

Jane Greer
Public and Employee Affairs Officer
North Dakota Department of Transportation
608 East Boulevard Avenue
Bismarck, North Dakota 58505-0700

Specific inquiries regarding the functions of a particular division may be addressed to the engineer or director of that division. All requests for hearings, rulings, and for participation in rulemaking may be addressed to the appropriate division director.

4. **Mailing address.** Mailing address for the director, the chief engineer, and any division director, and any engineer, other than the district engineers, is:

North Dakota Department of Transportation
608 East Boulevard Avenue
Bismarck, North Dakota 58505-0700

5. **Organizational chart.** Attached to this section as an appendix is the organizational chart of the department of transportation.

History: Amended effective December 1, 1981; September 1, 1983; November 1, 1985; October 1, 1987; March 1, 1993.

General Authority: NDCC 28-32-02.1

Law Implemented: NDCC 28-32-02.1

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
ORGANIZATION CHART
JANUARY 1, 1990
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